

REPORTS TO:	Emergency Medical Services Director
REVISED:	09/2021, 01/2023
	See current organizational chart for oversight/administrative support information

PRIMARY FUNCTION:

Advance Exceptional Care by providing out of hospital emergency medical care to acutely ill or injured patients in accordance with the philosophy, goals and objectives of the Clarinda Regional Health Center within the current protocols set by the State of Iowa Department of Public Health as approved by the acting Medical Director.

QUALIFICATIONS:

Education and/or Experience

- High School diploma or equivalent

Certificates, Licensure, Registrations

- Current EMT certification in the state of Iowa
- Current Class D or higher Iowa driver’s license
- Basic Life Support (BLS) (or willing to obtain within CRHC policy).
- Mandatory Reporter of Iowa Certificates (Dependent Adult and Child Abuse) (or willing to obtain within CRHC policy).
- Advanced Cardiac Life Support (ACLS) upon hire or willing to obtain within CRHC policy
- Pediatric Advanced Life Support (PALS) upon hire or willing to obtain within CRHC policy
- Neonatal Resuscitation Program (NRP) preferred
- CEVO or EVOC certification within 6 months of hire
- Nonviolent Crisis Intervention (CPI) certification upon hire or willing to obtain with CRHC policy

Essential Job Duties and Responsibilities	
1.	<p>Performs evaluation/assessment of patients in an efficient and effective manner.</p> <ul style="list-style-type: none"> • Performs rapid primary surveys and accurate secondary surveys. • Operates communication equipment as prescribed by CRHC policy and all ordinances or laws. • Completes or assists in completing a full medical assessment including care and treatment within the Paramedic scope of practice of each patient under their care and records such findings on the appropriate documentation form.

Essential Job Duties and Responsibilities	
	<ul style="list-style-type: none"> • Administers the correct Basic Life Support (BLS) treatment. • Assesses and monitors pain. Uses and recommends appropriate pain management techniques. • Ensure patient advocacy by following patient’s wishes.
2.	<p>Attends emergency medical requests as they arise and renders basic emergency medical assistance to seriously ill or injured patients as required at the level of Emergency Medical Technician Iowa Certification.</p> <ul style="list-style-type: none"> • Performs initial assessment and management of illness or injury to emergency patients in accordance with specific protocol and procedure. • Prepares or assists in the preparation of patients for transport, ensuring compliance with emergency medical transport regulations, protocol and procedure. • Completes and transfers patient care information and records as per established procedures. • Provides direct comprehensive patient care as required in each individual case. • Gains physical access to patients in all environments. • Lifts, moves and carries an adult patient with or without assistance.
3.	<p>Maintains ambulance in efficient operating condition.</p> <ul style="list-style-type: none"> • Ensures that the ambulance is clean inside and out and kept in a neat orderly condition, in accordance with local, state and federal regulations. • Decontaminates the interior of the vehicle after the transport of patient with infection or hazardous materials exposure. • Restocks and replaces used linens and other supplies, cleans all equipment following appropriate disinfecting procedures. • Makes sure all equipment in the ambulance is ready for the next run.
4.	<p>Assists as needed in the hospital and ER.</p> <ul style="list-style-type: none"> • Transports patients as requested. • Assists with basic patient care needs within scope of EMT certification. • Upon completion of triage competency, performs triage assessment for patients presenting to the ER for care, and effectively communicates findings with the ER staff.
5.	<p>Performs and maintains documentation.</p> <ul style="list-style-type: none"> • Documents accurate and ongoing assessments of patient status that reflect EMS interventions, patient responses, patient teaching and status of outcomes at discharge.

	Essential Job Duties and Responsibilities
	<ul style="list-style-type: none"> • Completes appropriate billing after each chargeable service.
6.	<p>Communicates effectively.</p> <ul style="list-style-type: none"> • Communicates and collaborates effectively with other health team members regarding patient condition, nursing plan of care, patient satisfactions needs and recommendations for meeting identified outcomes. • Follows approved shift report format when communicating patient information. • Identifies and recognizes abnormal symptoms/changes in patient condition, established priorities, and takes appropriate action. Appropriately reports condition changes to medical provider.
7.	<p>Promotes and ensures patient safety in performance of all responsibilities.</p> <ul style="list-style-type: none"> • Administers treatments and procedures in a timely and safe manner according to EMT scope of practice, EMS protocols and/or physician orders. • Demonstrates proficient technical/clinical skills and operational knowledge of equipment on unit. • Informs and involves EMS Manager regarding patient care issues in a timely and appropriate manner. • Utilizes proper body mechanics, transfer/lifting techniques and appropriate equipment to minimize fall risk to patient and injury to self.
8.	<p>Participates in the CRHC Quality Program, committees, performance and quality improvement initiatives, and activities which support the facility and department operations.</p> <ul style="list-style-type: none"> • Regularly attends Department huddles. • Completes tasks as outlined on Department Huddle Board. • Demonstrates a commitment to the practices of Quality Improvement (QI).
9.	<ul style="list-style-type: none"> • Performs other duties as assigned.

ESSENTIAL Work Environment & Physical Requirements:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Activity	Not Applicable	Occasionally (0-35% of day)	Frequent (36-66% of day)	Continuous (67-100% of day)
Sitting		X		
Standing			X	
Walking			X	
Climbing		x		
Driving		X		
Lifting (floor to waist level)		40 lbs.	50 lbs.	10 lbs.
Lifting (waist level and above)		40 lbs.	50 lbs.	10 lbs.
Lifting (shoulder level and above)		40 lbs.	50 lbs.	10 lbs.
Carrying objects			X	
Push/pull		300 lbs.	150 lbs.	10 lbs
Twisting		X		
Bending		X		
Reaching forward			X	
Reaching overhead		X		
Squat/kneel/crawl		X		
Wrist position deviation			X	
Pinching/fine motor activities			X	
Keyboard use/repetitive motion				X

Sensory Requirements	Not Applicable	Accurate 20/40	Very Accurate 20/20
Near Vision		X	
Far Vision		X	
Color Discrimination	X		
Depth Perception		X	
Hearing		X	

Environment Requirements	Not Anticipated	Reasonably Anticipated
<i>Occupational Exposure Risk Potential</i>		
Bloodborne Pathogens		X
Chemical		X
Airborne Communicable Disease		X
Extreme Temperatures		X
Radiation		X

Uneven Surfaces or Elevations		X
Extreme Noise Levels		X
Dust/Particulate Matter		X
Other (List)		

Shift Requirements	8 hrs/day	10 hrs/day	12 hrs/day	Other (varied)
Usual workday hours				24
Regular, punctual attendance for assigned shifts				Yes
Available to work overtime				Yes

APPLICANT ESSENTIAL FUNCTION FORM

Name (please print): _____

Position Applied For: _____ Date: _____

In compliance with the Americans with Disabilities Act, we are requesting that you read the job description for which you are applying and answer the following question. If you would like assistance with this process, please ask Human Resources.

Can you perform the essential functions of the position with or without reasonable accommodations?

YES

NO

Signature: _____